



Minnesota Stroke Registry Advisory Committee: General Information

The Minnesota Stroke Registry Advisory Committee has three main purposes: 1) To serve as an external monitoring body for registry operations, 2) to advise the Minnesota Stroke Registry investigators and program staff, and 3) provide direction and plan short and long-term goals for the program, in quality improvement efforts as well as overall sustainability of the program.

This background document provides general information about the committee. For more information, please contact Albert Tsai at (651) 201-5413 or albert.tsai@state.mn.us.

Purpose of Committee:

- Monitor implementation of stroke registry operations
- Serve as champions for the Minnesota Stroke Registry
- Advise the Minnesota Stroke Registry investigators and program staff
- Conduct strategic planning for long-term sustainability of registry

Expectations for Participation:

- Members will serve for duration of grant (July 2007- June 2012)
- Meetings to be held quarterly (February, May, August, November)
- If you cannot attend a meeting, please send an substitute
- Members will receive a brief report prior to each meeting to review

Meeting Schedule (2008):

February 7, 2008	1:00 – 3:00 pm
May 8, 2008	1:00 – 3:00 pm
August 7, 2008	1:00 – 3:00 pm
November 6, 2008	1:00 – 3:00 pm

Meeting Location: Unless otherwise specified, all meetings in 2008 will be held at Rondo Community Outreach Library in St. Paul. It is on the corner of University Ave and Dale St. (461 N Dale St., St Paul, MN 55103) Underground parking is free, accessible from University Avenue. For directions and more info, visit them online at: <http://www.stpaul.lib.mn.us/locations/rondo.html>

Leadership:

- Chair to serve one year term
- First chair/vice-chair to serve 1/2008 – 12/2008
- Subsequent chairs are selected as volunteers or recruited by vice chair

Chair Responsibilities:

- Facilitates in-person meetings
- Primary liaison between advisory committee and MSR investigators and staff

Vice-Chair Responsibilities:

- Back-up for Chair for meeting facilitation
- Successor for Chair, helps recruit next vice-chair